



House Sitter / Fill-in Volunteer

Location: Project Light Safe House

Reports To: Residential Coordinator

Frequency: Flexible; may include overnight, weekend or week day shifts

Duration: Volunteers are requested to commit to a minimum of one year and maintain consistent communication with the Residential Coordinator regarding availability.

Position Overview

As a House Sitter / Fill-in Staff Volunteer you will provide essential care when staff members are unavailable. Your presence will help maintain a safe and supportive environment for survivors, ensuring their well-being and comfort.

Responsibilities

Resident Support:

- Provide supervision and assistance to survivors during overnight and weekend hours, ensuring their safety and well-being.
- Respond to resident needs and concerns in a compassionate and supportive manner.

Safety and Security:

- Maintain a secure environment by monitoring access to the facility and ensuring that all safety protocols are followed.
- Conduct regular checks of the premises to ensure the safety and security of survivors and the facility.

Daily Operations:

- Assist with routine household tasks as needed, such as assisting in preparing meals, cleaning common areas, and helping survivors with daily activities.
- Ensure that all household supplies are adequately stocked and report any needs to the Residential Coordinator.

Communication:

- Serve as a point of contact for survivors during your shift, fostering care and trust.
- Report any incidents, concerns, or emergencies to the appropriate staff members promptly.

Training and Orientation

- Attend mandatory volunteer orientation and any additional training related to trauma-informed care, safety protocols, and emergency procedures.
- Stay informed about Project Light's mission, policies, and services to provide accurate information and support to survivors.

Qualifications

- Strong interpersonal skills, communicating kindly and respectfully.
- Ability to remain calm and composed in emergency situations.
- A commitment to maintaining confidentiality and respecting the privacy of survivors.
- Previous experience in volunteer work in a related field is a plus but not required.

Benefits

- Opportunity to make a meaningful difference in the lives of survivors by providing support and safety.
- Gain valuable experience in a supportive and community-focused environment.
- Access to training and resources related to trauma-informed care and support.
- You will play a vital role in ensuring that survivors feel safe contributing positively to their overall well-being.